New Consecration Sunday Stewardship Program
Summarized Timeline

1. **6-7 weeks prior to New Consecration Sunday (NCS) – Sept 10, 2018 6:00 pm at Church**
   - **Diocesan Staff, Nancy Stinson** one-hour orientation meeting with NCS Chair and 6+ committee members.
     - Distribute Manual, walk thru timeline, write down people assignments
     1. Consecration Sunday Chairperson – TBD
     2. Celebration Luncheon Chairperson – TBD
     3. “Vestry” Dinner Telephone Chairperson – TBD
     4. Announcer #1 – TBD
     5. Announcer #2 – TBD
     6. Announcer #3 – TBD
     7. Financial “secretary” – **Staff - Exhibit H**
        a. Anticipated giving from those not present to complete the Estimate of Giving card
        b. Anticipated loose offering based on 3-year average
        c. Anticipated non-donor sources (diocesan support)
        d. Total Anticipated Income

2. **Sunday, 4 weeks prior to NCS – Sept 23, 2018**
   - Put up Posters and say nothing, “It’s Coming October 22, 2017!”

3. **Tuesday, 4 weeks prior to NCS – Sept 25, 2018**
   - Church Newsletter Article – **Exhibit A**

4. **Sunday, 3 weeks prior to NCS – Sept 30, 2018**
   - Announcer #1 – TBD
     - Importance of Consecration Sunday & Celebration Luncheon
     - Stress each giver’s need to grow spiritually by contributing a % of income
     - Personal witness

5. **Monday, 3 weeks prior to NCS – Oct 1, 2018**
   - Mail letter #1 from ??, Senior Warden, **Exhibit B**

6. **Friday, 2 weeks prior to NCS – Oct 5, 2018**
   - Mail/E-mail letter #2 to Leadership Team from TBD, NCS Chair, "Exhibit F"

7. **Sunday, 2 weeks prior to NCS – Oct 7, 2018**
   - Announcer #2 - TBD
     - From Pulpit presents stair step and percentage giving in PPT, **Exhibit C & D**
     - Distributes Reservation cards, waits, ushers pick up (not in offering plate), **Exhibit E**
     - Personal witness
8. **Sunday, 2 weeks prior to NCS – Oct 7, 2018**
   - Celebration Luncheon Chairperson – TBD
   - Records RSVPs on spreadsheet provided by Staff if possible

9. **Tuesday & Wednesday, less than 2 weeks prior to NCS – Oct 9 and 10, 2018**
   - Telephone chairperson, TBD, calls for RSVP from vestry, committee chairpersons, ministry team chairpersons, church staff, NCS team members plus spouses with invitation to Dinner = The Leadership Team receiving Exhibit F

10. **Friday, 9 days prior to NCS – Oct 12, 2018**
    - Mail/E-mail letter #3 from Cleric, Exhibit G

11. **Sunday, 1 week prior to NCS – Oct 14, 2018**
    - Cleric preaches on the spiritual-growth value of Christian stewardship, need for percentage giving, etc.

12. **Sunday, 1 week prior to NCS – Oct 14, 2018**
    - Announcer #3 – TBD
      - Announces Consecration Sunday and Celebration Luncheon
      - Ushers distribute reservation cards then collect Exhibit E
      - Personal witness

13. **Sunday, 1 weeks prior to NCS – Oct 14, 2018**
    - Celebration Luncheon Chairperson – TBD
    - Records RSVPs on spreadsheet provided by Staff

14. **Sunday, 2 hours before Leadership Dinner – Oct 14, 2018**
    - NCS Chair, TBD, meets with Consecration Sunday team for checkup

15. **Sunday, 1 week prior to NCS at 6:00 pm – Oct 14, 2018**
    - Leadership Dinner
    - Cleric speaks
      - Biblical spiritual dimensions of financial stewardship
      - Tithe and percentage giving
      - Stresses spiritual growth benefits of asking questions, “What percentage of my income is God calling me to give?”
      - Humor, inspiration, motivation
    - NCS Chairperson, TBD, distributes “Instructions for Making Celebration Luncheon Reservation Contacts” Exhibit J
    - NCS Chairperson, TBD, makes assignments for home visits phone calls to all who have not filled out a reservation card (do not ask staff or spouses to do this) – Exhibit I

16. **Monday, Tuesday and Wednesday, week prior to NCS – Oct 15, 16 and 17, 2018**
    - Leadership team obtains reservations from people (Brief, unannounced, home visits cause far greater increases in attendance)

17. **Wednesday & Thursday, before 7:00 pm week prior to NCS – Oct 17 and 18, 2018**
    - Leadership Team telephones results to NCS chairperson, TBD
18. Thursday, after 7:00 pm week prior to NCS – Oct 18, 2018
   • Chairperson, TBD, telephones all leadership who have NOT reported

19. Friday, week prior to NCS – Oct 19, 2018
   • NCS chairperson, TBD, and team members (TBD) telephone all remaining parishioners who have not turned in a card.

20. Sunday, New Consecration Sunday – Oct 21, 2018
   • Guest Leader, (outside clergy or lay) preaches
   • Guest Leader (or Cleric/NC Chair) conducts a seven-minute commitment session at close of service (silence) See page 74 of NCS Guest Leader Guide
   • Ushers distribute Estimate of Giving cards
   • Worshipers go forward informally, without being ushered, and place cards on altar
   • Estimate of giving cards are copyrighted, no changes.

21. Sunday, immediately after worship – Oct 21, 2018
   • Catered Celebration Luncheon begins in Parish Hall
   • Staff prepares “Statistical Report on Consecration Sunday Results” and gives to NCS chair for announcement at Celebration Luncheon
   exhibit h

22. Sunday, end of Celebration Luncheon – Oct 21, 2018
   • Treasurer (or Cleric/NC Chair) reads the report, the Celebration Luncheon attendees sing the “Doxology” to conclude the Celebration.

23. Tuesday, the day after Consecration Sunday – Oct 23, 2018
   • Mail letter #4 from TBD, NCS Chair, Exhibit K
   • Enclose Estimate of Giving Card and self-addressed envelope

24. Tuesday, 1 week after Consecration Sunday – Oct 30, 2018
   • Mail personalized letter of thanks to each household completing an Estimate of Giving Card from Cleric
     ○ States dollar amount
     ○ Includes one to three examples of ministries their gift makes possible