

**GRANT APPLICATION FOR CONTINUING EDUCATION
FOR LICENSED CLERGY ACTIVELY SERVING IN CONGREGATIONS AND
INSTITUTIONS OF THE DIOCESE OF WEST TEXAS**

TO: Kirk Mason

Application Date: _____

Date Funds are needed: _____

FROM:

Name: _____

Address: _____

Telephone #: _____

FINANCIAL STATEMENT:

Costs

Tuition & Fees	\$ _____
Board	\$ _____
Room	\$ _____
Travel (airline)	\$ _____
Travel (car/auto)	\$ _____
Other	\$ _____
Total Cost:	\$ _____

Resources

Personal Contributions	\$ _____
Parish Subsidy (30% when possible)	\$ _____
Grant Request	\$ _____

Note: Other funding sources are the Riggs Fund, Douglass Foundation Scholarship, and Bishop's Discretionary Fund.

PROGRAM DESCRIPTION

1. FOR A MINOR GRANT (**NOT EXCEEDING \$600**) GIVE A BRIEF DESCRIPTION OF THE PROGRAM. STATE WHEN AND WHERE IT WILL TAKE PLACE, AND HOW IT WILL ENHANCE YOUR MINISTRY.

2. MAJOR GRANTS (MORE THAN \$600 - Maximum grant is \$1000): FOR DEGREE PROGRAMS, CERTIFICATIONS, OR MAJOR/SIGNIFICANT EDUCATIONAL ENDEAVORS, WRITE AND ATTACH A PROPOSAL WITH INFORMATION ABOUT THE NATURE, DATE, AND LOCATION OF THE PROGRAM AND ALSO ADDRESS THE FOLLOWING QUESTIONS:

- a). What do you hope to achieve by this project?
- b). What work have you already done toward achieving the same results?
- c). What led you to select this particular program instead of similar ones that might be available at closer locations?
- d). How does the proposed program relate to your present and near future ministry?
- e). What benefit will the Church in this Diocese receive from your project?

3. EVALUATION REQUIRED ON ALL GRANTS

I will submit a brief post-activity evaluation to the Committee on Continuing Education by _____ which will describe:

- a). What was good about the program
- b). What was disappointing about it
- c). Whether I would recommend it to other clergy

NOTE: This written evaluation will serve as your accounting to the Bishop in meeting Canon 9, Section 2, Sub Section (g); Clergy Minimum Continuing Education.

(Signature of Applicant)

4. COMMITTEE ACTION

Grant Approved _____

Grant Disapproved because _____

Committee Signatory

Bishop's Review