

## Setting up a Facebook Group for your Church, Organization or Committee

1. Go to [www.facebook.com](http://www.facebook.com) and enter your name/password to your personal account
2. Click on Settings
3. Dropdown – Application Settings
4. Click on Groups
5. Click to Create a New Group
6. Fill out Group Name, description, group type, contact info, upload a picture or logo
7. Suggest that it is an Open Group (meaning anyone can join at anytime)
8. Type the new group name in the Search box to make sure you can find it.
9. Now it's time to invite your friends to become members and publicize the group name through your communication channels.

To see an example, search “Episcopal Diocese of West Texas” for our official diocesan group.

